



# Boy Scout Troop 439

## Troop Membership Checklist for Adults

Valid for year: \_\_\_\_\_



Welcome to BSA Troop 439! Please follow and complete all of this checklist carefully. If you are renewing your membership with Troop 439 and your membership documents are already on file with us, avoid the paperwork by checking the 'reuse on file' and sign and date the item in the space provided. Note: All required membership information and forms are available from [www.bsatroop439.com/membership](http://www.bsatroop439.com/membership)

### Adult Form - Please print and complete ALL items 1-17

	Name	e-Mail Address	Phone	Troop Verified
1	<b>Adult</b>			
2	<b>Your Scout</b>			

Check box if this is a New Troop membership – Include an original **BSA Adult Application form** available from the Troop Membership Coordinator

Form Number	Form Name <small>Click Form to Download</small>	Instructions for Form	Please ✓ one per line		Troop Verified
			Reuse on file	Your Check	
3	<b>This Form</b>	You must print this form and bring it with you for registering with the Troop.		✓	
4	<a href="#">BSA Medical Part A and B</a>	Per BSA policy, this is renewed annually to ensure all medical information is up to date. Note: BSA Medical Part C is only required when attending any event over 72 hours.			
5	<b>Copy of Medical Insurance Card</b>	Provide a new copy of both sides, or check 'Reuse on file', verify and sign and date below. <input type="checkbox"/> I confirm my medical insurance card details are still valid and have not changed from that on file. Adult Signature for this membership renewal : _____ Date: _____			
6	<a href="#">Driver Information Form</a>	If you will be driving Scouts on any activity, please complete a new form, or check 'Reuse on file', verify and sign and date below. <input type="checkbox"/> I confirm that I have verified my Driver information on file, and no changes are needed for this year. Adult Signature for membership renewal : _____ Date: _____			
7	<b>Drivers License</b>	Provide a copy of your driver's license, or check 'Reuse on file', verify and sign and date below. <input type="checkbox"/> I confirm that my Driver's License has not changed from the copy already on file. Adult Signature for membership renewal : _____ Date: _____			
8	<b>Copy of Auto Insurance Card</b>	Provide a new copy, or check 'Reuse on file', verify and sign and date below. <input type="checkbox"/> I confirm my auto insurance card details are still valid and have not changed from that on file. Adult Signature for this membership renewal : _____ Date: _____			
9	<a href="#">Youth Troop 439 Code of Conduct and Discipline Policy</a>	As part of your son's Membership application you should have read, agreed and signed Page 5 of the Troop 439 code of conduct policy. <input type="checkbox"/> I confirm I have read, agree and signed Page 5 of the Troop Code of Conduct and Discipline Policy Adult Signature for membership renewal : _____ Date: _____			
10	<a href="#">Merit Badge Counselor application</a>	OPTIONAL: If you would like to be a Merit Badge Counselor or continue your current Merit Badge Counselor Status, BSA Council requires that you submit a new form every year. <input type="checkbox"/> Check box if you have never registered as a Merit Badge Counselor – Include separate original BSA Adult Application form available from the Troop Membership Coordinator (this is only required once).			
11	<b>All Adults: Youth Protection Required</b>	All training is available from <a href="https://my.scouting.org">https://my.scouting.org</a> You do not need to be a registered BSA member but you must create an account in order to take any training. All Adults signing up for any leadership role must complete and provide a certificate for: <b>Youth protection - which MUST not expire prior to March 30<sup>th</sup> of next year:</b>			
12	<b>Assistant Scoutmasters (ASM)</b>	Adults signing up for an ASM role must complete and provide certificates for: <b>Fast Start: Boy Scouting</b> (Note: Once complete this does not expire) <b>This is scouting</b> (Note: Once complete this does not expire)			
13	<b>Committee Members (CM)</b>	Adults signing up for a Committee role must complete and provide certificate for: <b>Troop Committee Challenge</b> (Note: Once complete this does not expire)			
14	<a href="#">Class B Shirt options</a>	Shirt <b>not Included</b> in Membership. To purchase a Class B shirt please use this order form.			
15	<b>Volunteering</b>	I have signed up to use <b>SCOUTBOOK</b> and I am willing to assist with a minimum of 2 activities			
16	<b>\$ Membership Dues</b>	Annual Membership cost is \$34.20 + Optional Class B Shirt (See options above) Please make checks payable to <b>BSA Troop 439</b> . <input type="checkbox"/> Check Number _____ Total Paid Amount \$ _____ <input type="checkbox"/> Cash \$ _____			
17	<b>Retain Copy</b>	Please retain a copy of this completed form for your records			

**File Review (Troop 439 use only)**

Reviewer: \_\_\_\_\_

Notes: \_\_\_\_\_

Date: \_\_\_\_\_

Complete? Yes / No